

## Medical Surveillance for Columbia University Personnel Potentially Exposed to Biological Toxins

You are receiving this document because your Supervisor/Principal Investigator/Department Administrator has determined that you may be at potential risk of occupational exposure to biological toxins for which prophylactic vaccination is available, and has scheduled you for pre-placement medical surveillance.

Action is required on your part:

1. Enroll in the University's medical surveillance program. All Faculty, Staff and Students with reasonably anticipated exposure to biological toxins for which prophylactic vaccination is available (e.g. Diphtheria, Pertussis etc) are offered the applicable vaccine. The vaccine is offered at no cost. You will be asked to sign an acceptance or declination of vaccination. If you decline vaccination, you can change your mind at any time.
2. Ensure your work is registered with EH&S. This is the responsibility of the Principal Investigator (PI), however the PI should add your name to any new protocols described in a [RASCAL](#) Appendix E.
3. Get trained. Work in a laboratory setting requires that course TC4850 (Bloodborne Pathogen & Biosafety Training) is taken with annual refresher training thereafter in RASCAL course TC0509.
4. Seek immediate medical attention if a potential exposure to a biological toxin has occurred. During business hours report to your respective campus provider. After hours report to the nearest emergency room. Notify your Supervisor or Principal Investigator and complete an accident report form (<https://humanresources.columbia.edu/sites/default/files/content/Workplace/Printable%20Accident%20Report%20Form%20Jan%202020.docx>). More guidance provided on a Print & Go sheet <https://research.columbia.edu/print-and-go-sheets>

Questions about the Columbia University Biological Safety Program can be addressed to Environmental Health and Safety: email [biosafety@columbia.edu](mailto:biosafety@columbia.edu).